



State of Alaska
Department of Labor & Workforce Development
Division of Business Partnerships
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**Denali Training Fund - Youth Program
Quarterly Progress Report**

Funds for this project are provided by the Denali Commission and the USDOL and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization:	Yuut Elitnaurviat, Inc. 8-310
Name of Project:	Driver's Education Program
Reporting Period:	January 1 to March 31, 2010
Contact Name:	Nick Horras, Director of Programs
Contact Number:	907-543-0996

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the grant agreement.

Signed by:  Dated 4/21/10

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor, and will be reported in the Grantee's quarterly progress reports. Specific goals and objectives for this project are:

The Grantee will provide Driver's Education Instruction to youth 105 youth ages 17-24 from the Yukon Kuskokwim Delta who are actively seeking employment and need a Driver's License to increase wages, gain new employment, improve job position, retain employment, or attend trainings or higher education that help lead to employment. The Grantee will provide multiple, ongoing services to help students earn a Driver's License. Services include: Instruction Permit class/Test proctoring, Driver's Education Classroom Academy, Behind the Wheel, Road testing/proctoring. Grantee will also interface with its Career Guide Services Program to ensure students are on track toward employment. This Grantee will keep participants focused on work force development while getting substantial driving experience and certification.

Participants will be recruited from throughout the Yukon Kuskokwim Delta. In-school participants will be required to hold a high school diploma or GED or have completed at least the math and reading sections of the High School Qualifying Exit Exam (HSQEE). Preference will be given to participants who have passed all sections. Participants will be required to have a social security card and no outstanding issues with the Division of Motor Vehicles.

The Grantee maintains a certified apprenticeship program in partnership with AVCP Regional Housing Authority and Yukon Kuskokwim Health Corporation. An Alaska Driver's License is a requirement for entry into the apprenticeship program. The Grantee will assist participants that will obtain an Alaska Driver's License with entry into an apprenticeship program. The Grantee will encourage all participating students to enroll in other post secondary training.

TARGET POPULATION: 105 17 - 24 year olds

Participants served to date: 6 in this reporting period and 59 since inception of grant.

GOALS/OBJECTIVES ACCOMPLISHED TO DATE:

Please provide the number of participants served to date.

Goal: To improve the career awareness and available opportunities for 17-24 year old youth in addition to earning their drivers license which is needed to achieve career goals.

Objective 1: By the end of the project period, 105 participants completing the Driver's Academy will also have completed a drug and alcohol awareness which is part of the regular curriculum, as evidenced by a participant log.

Objective 2: By the end of the project period, 105 participants enrolled in the driver's education program will create a resume on ALEXSys .

Objective 3: By the end of the project period, 105 participants enrolled in the driver's training program will complete, a written Career Plan prior to the completion of their program. Participants will be exposed to the Career Plan on AKCIS.

Objective 4: By the end of the project period, 105 participants will have successfully passed the drivers training course by earning their driver's license.

Objective 5: By the end of the project period, 100 participants must have demonstrated they are actively seeking employment, as evidenced by showing a staff person a job application or letter from potential employer verifying individual is seeking employment.

Objective 6: By the end of project period, 95 participants, within six months of receiving Drivers License will have accomplished one of following:

- Secure employment in a job
- Actively participate in formal vocational training or accredited higher education courses
- Gain employment promotion or increase in wages
- Retain employment due obtainment of Driver's License

Goals /Objectives NOTE FROM GRANTEE: Participant #’s were re-adjusted since the last quarterly report to reflect the remaining grant award amount.			# of Parts	Served to Date	Documentation
1	1	By the end of the project period, participants a drug and alcohol awareness course.	105	28	Participant attendance roster.
	2	By the end of the project period, participants will create a resume on ALEXSys.	105	7	ALEXsys registration copies should be maintained in participant files.
	3	By the end of the project period, participants will complete a written Career Plan.	105	1	Copies of plans should be maintained in the participant files.
	4	By the end of the project period, participants will successfully pass the drivers training course by earning their driver’s license.	105	59	Copies of driver’s license should be maintained in participant files.
	5	By the end of the project period, participants must have demonstrated they are actively seeking employment.	100	0	Participant records documenting the job shadow experiences.
	6	By the end of project period and within six months of receiving Drivers License will accomplished one of following: <ul style="list-style-type: none">• Secure employment in a job• Actively participate in formal vocational training or accredited higher education courses• Gain employment promotion or increase in wages• Retain employment due obtainment of Driver's License	95	11	Letters from employer and/or educational institution should be maintained in participant files.

NARRATIVE OF SERVICES:

Provide a brief narrative of services provided this quarter by applicable Goal/Objective.

- 1.1) **Drug & Alcohol Awareness:** 6 individuals who received their Driver's Licenses participated in the Yuut Elitnaurviat Driving Academy. The Academy highlights the dangers of drug and alcohol use as it relates to driving.
- 1.2) **ALEXSys Resume:** 1 participant who obtained their Driver's Licenses in this quarter, worked with the YE Career Guide in August and September to create their online resumes.
- 1.3) **Written Career Plan:** 1 participant created a written career plan
- 1.4) **Earn Driver License:** 6 YE Driver's Education Program Participants earned their License in this reporting period.
- 1.5) **Actively Seeking Employment:** YE will be monitoring participants activities regarding seeking employment in the next reporting period, so there are no numbers to report for this quarter.
- 1.6) **Secure, retain, of improve employment position or attend Education Insitution:** Further follow up is needed. There are none to report this period

ACCOMPLISHMENTS: SUCCESS STORIES:

Provide a narrative of participant successes resulting from participation in your program. Please include photos.

At the time of this report, the Driving Instructor has been unavailable due to medical leave to provide information re: specific success stories. Photos are also unavailable due to Instructor's absence. However all individuals receiving their driver's license are considered success stories. Please see activities below.

From January through March 2010, the following activities were accomplished:

20	Youth Ages 17-24 Participating in services (Permit, Academy, BTW, Road Test)
6	Youth Ages 17-24 Successfully Obtained License
6	Behind the Wheel encounters: 8 hours each, attended by 6 individuals total
4	Driving Academies: 8 hours each, attended by 7 individuals total
3	Instruction Permit Classes: 4 hours each, attended by 22 individuals total
28	Road Tests: 30 minutes each, attended by 28 individuals

28 individuals outside the target age group (i.e. adults over 24 and youth under 17) were served by the YE Driver's Education Program. Grant funds were not expended for these individuals.

PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:

Describe the grant activities you expect to complete during the next quarter.

Grant-funded activity has been halted for the foreseeable future. A letter was sent to the Department of Labor explaining this and requesting termination of grant agreement. Some components of the YE Driver's Education program will continue as much as possible without the grant funding. Options for continuation of program activities are being evaluated.

Also, at the time of this report, the Driver's Education instructor is on temporary medical leave. Her return status will be determined based on physician instructions.

ON TIME AND ON BUDGET:

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

Grant activities generally progressed as planned this past quarter. Weather delays and cancellations prevented some driving activities from occurring. Student & instructor safety are always priority, so when conditions are too icy, windy, etc, behind-the-wheel time is often cut short or cancelled.

Since travel assistance was removed from the grant, fewer students have an opportunity to travel in from villages, unless outside funding assistance is obtained. This factor may have contributed to the lesser amount of village-based students being served.

Driver's Education interface with Career Guide services began in this past quarter. Processes for following-up with students re: employment and education status are being refined.

DEMOGRAPHIC DATA:

List the number of participants, the age groups, the school the activities took place (list community if not at a school), number of the participants that are in school, the number of participants that are not in school and the training dates.

# OF YOUTH	# OF 17 - 18 YEAR OLDS	# OF 19 - 24 YEAR OLDS	SCHOOL OR COMMUNITY	# YOUTH IN SCHOOL	# YOUTH OUT OF SCHOOL	TRAINING DATES
4	0	4	Bethel	0	4	Jan, Feb & Mar
1	0	1	Kwethluk	0	1	Feb & Mar
1	0	1	Napaskiak	0	1	Feb & Mar
6	0	6	-----	0	6	-----

STATISTICAL DATA:

Please complete the table below as applicable.

By Quarter	Career Guides Activities & Exploration	Youth Employ- ability Skills	Work Experiences	Academic Training	Apprenticeship and Pre-Apprent.	Total Participants
01/1 - 03/31						
04/1 - 06/30						
07/1 - 09/30						
10/1 - 12/31	1					1

Please note: The data collected in your Quarterly Progress Report provides vital information that can have a direct impact on future funding for our grant programs. Forwarding your success stories and photos as part of our requests is further evidence of how rural youth training is crucial to building a strong workforce for Alaska. Thank you in advance for your cooperation.